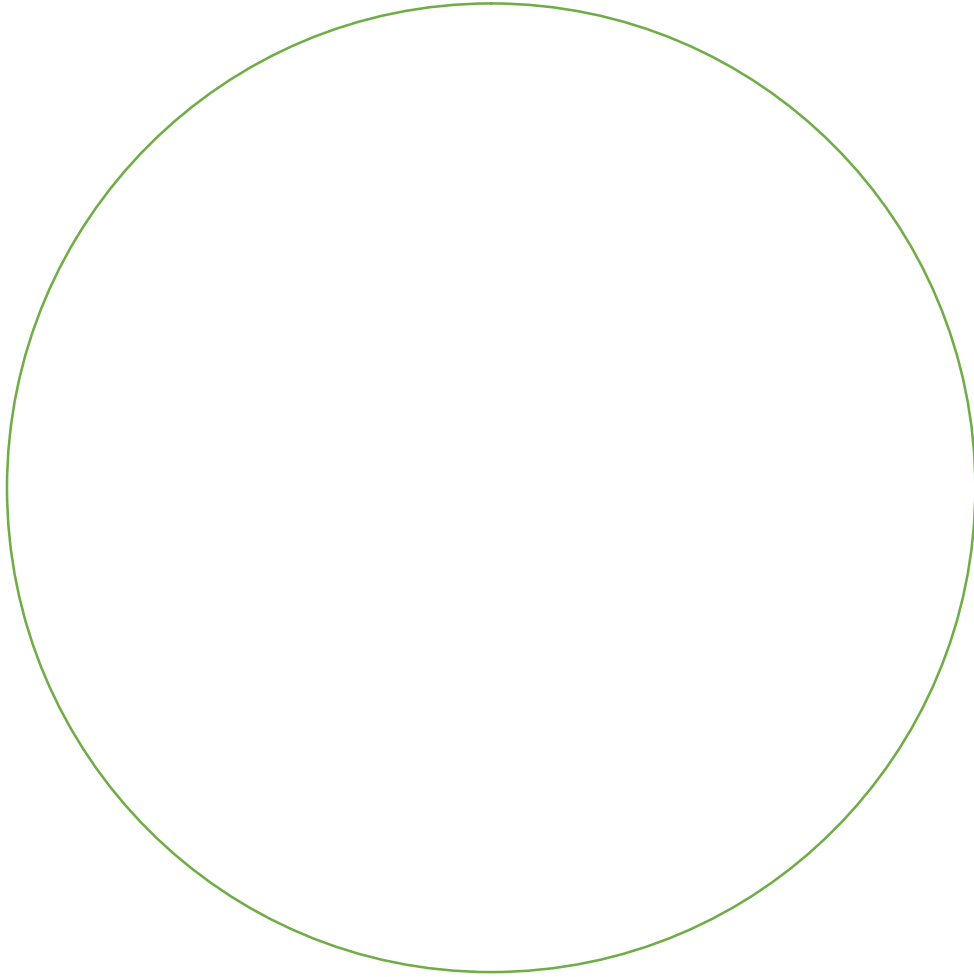


ST. MARY'S SCHOOL
MOHALI



ST. MARY'S SCHOOL

ALMANAC

Name:

Class: **Section:** **Roll No.**

Admission No. **Date of birth**

Address.....

.....

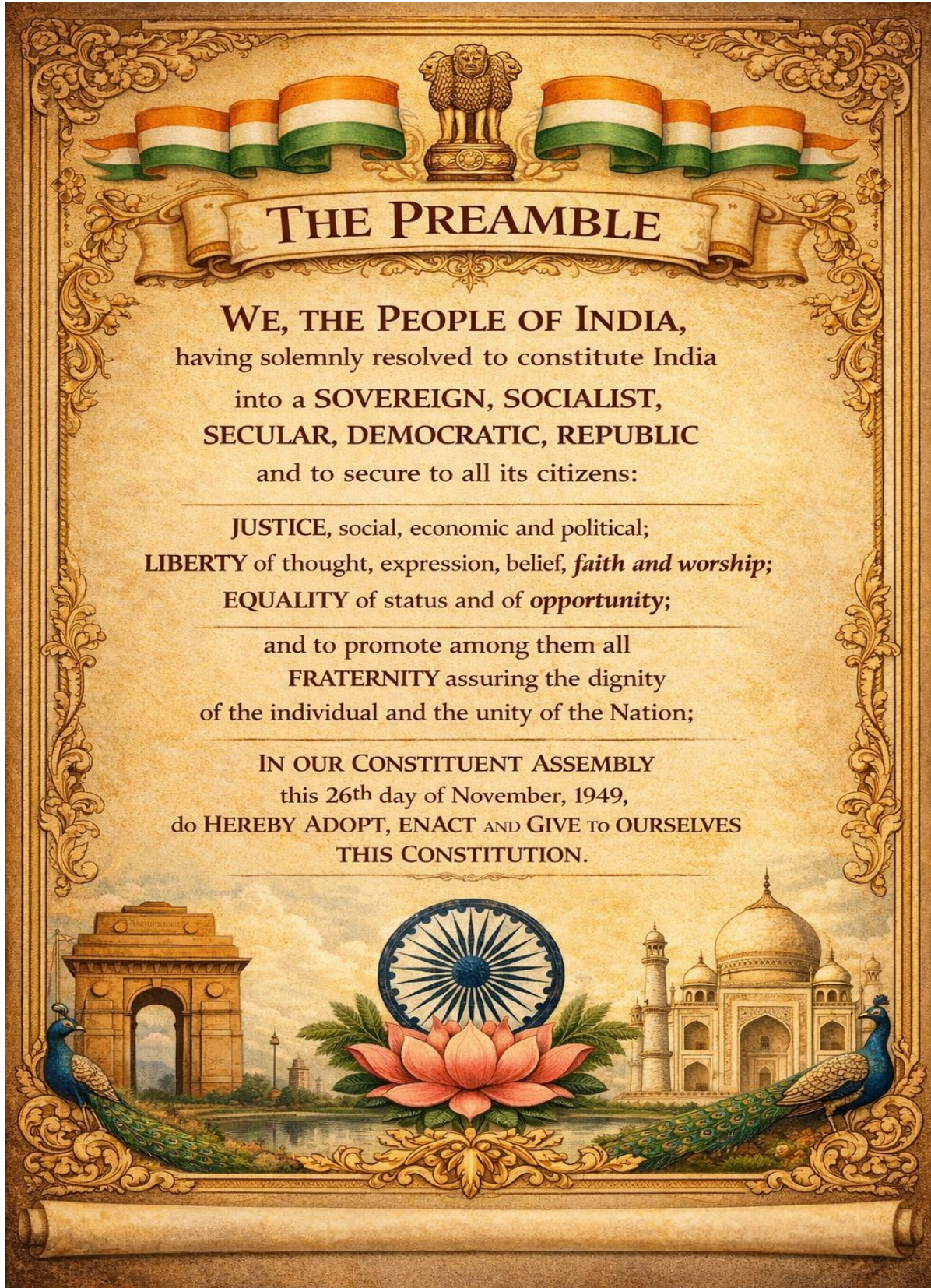
.....

Telephone Nos.:

Father Name: **Mob:**

Mother Name: **Mob:**

Note : **This Almanac should be brought to the school daily.**
 Parents are requested to check the almanac regularly.



**BY LOVE, WE SERVE
ST. MARY' SCHOOL
MOHALI**

**ALMANAC
2026-27**



TO BE BROUGHT DAILY TO THE SCHOOL

ST. MARY

OUR PATRON SAINT

St. Mary, revered as the Mother of God and honoured as the foremost among all saints, serves as the Patron Saint of this esteemed institution. It is in her name that The Orthodox Syrian Church Society, Chandigarh (Regd.), founded this school. Her exemplary life and profound wisdom have greatly influenced Christianity, leaving an indelible mark not only on the Christian faith but also on world religions. May her guidance inspire us to educate ourselves in a manner that upholds the noble virtues of life.

The Chandigarh Orthodox Church is part of the global Christendom, which traces its origins to the Apostles of Jesus Christ. Among them, one Apostle, St. Thomas, came to India in A.D. 52, preaching the gospel of Christianity. His ministry led to the establishment of the Christian Church in India, making the Orthodox Church indigenous in its roots and history.

The headquarters of the Church is located in Kottayam, Kerala. The Church is led by His Holiness Moran Mar Baselios Marthoma Mathews III, who holds the position of the Supreme Head, endowed with all spiritual and temporal authority.

ABOUT US

St. Mary's school, Mohali, an English medium co-educational institute, affiliated to C.B.S.E. New Delhi, is an offshoot of St. Mary's School Chandigarh

St. Mary's School, Chandigarh, was established on 5th August 1989 under the visionary guidance of Late H.G. Dr. Paulose Mar Gregorios, the founder of the school.

This legacy was extended with the inauguration of ST. Mary's School, Mohali on 4th March 2018, marking a new chapter of faith, learning, and service under Mother Mary's guidance. Both the school campuses are equipped with state-of-the-art facilities to provide a modern and enriching learning experience.

These schools are co-educational and follow the English medium of instruction. Admissions are open to all students, irrespective of religion, caste, or creed, fostering inclusivity and diversity. Beyond academic excellence, the schools are committed to nurturing values of cooperation, love for humanity, and respect for human dignity in their students. This mission is the cornerstone of the institutions, driving them to mold responsible and compassionate individuals.

Let us strive to share our knowledge selflessly with society and work towards becoming valuable contributors to our community and beyond.

IMPORTANT INFORMATION

1. School Website : stmarysschoolmohali.in
2. Admission related Enquiries
 - a. Email : stmarysschoolmohali@gmail.com
 - b. Phone : 82888 79063, 0172-2233100, 4089063

SCHOOL TIMING

ST. MARY'S SCHOOL PHASE-11, MOHALI	
SUMMER	WINTER
Kindergarten 08.10 a.m. To 12.10 p.m. Class I – X 07.50 a.m. To 1.50 p.m.	Kindergarten 08.50 a.m. To 12.50 p.m. Class I – X 08.30 a.m. To 2.30 p.m.
<i>Subject to change according to the government notifications</i>	

VISITING HOURS FOR PARENTS/GUARDIANS

Principal : 9.00 a.m to 10.00 a.m by an appointment

Class/Sub Teacher: On all PTM days /by an appointment

Office : 8.00 a.m to 2.00 p.m

OUR MOTTO

‘BY LOVE, WE SERVE’

The motto of St. Mary's School, *‘By Love, We Serve’* inspires humanity to embrace their vocation, mission, and vision. It reflects the truth that serving others is serving God. The Holy Scriptures affirm that creation is the ultimate expression of God's love, urging us to love others as ourselves. This love manifests as selfless service, expecting nothing in return. At St. Mary's, this ethos is nurtured in students, encouraging them to embody this principle in their lives.

The core values of the symbols on the School emblem:

- Burning Candles: dispersing darkness, symbolizing sacrifice and spreading knowledge.
- Computer: emphasizing modern technology as teaching aids, adapting to societal needs.
- Pen & Brush: fostering self-expression and unveiling hidden talents.
- Bat & Ball: encouraging excellence in sports and teamwork.
- Open Book: promoting the pursuit of knowledge for oneself and for the world.

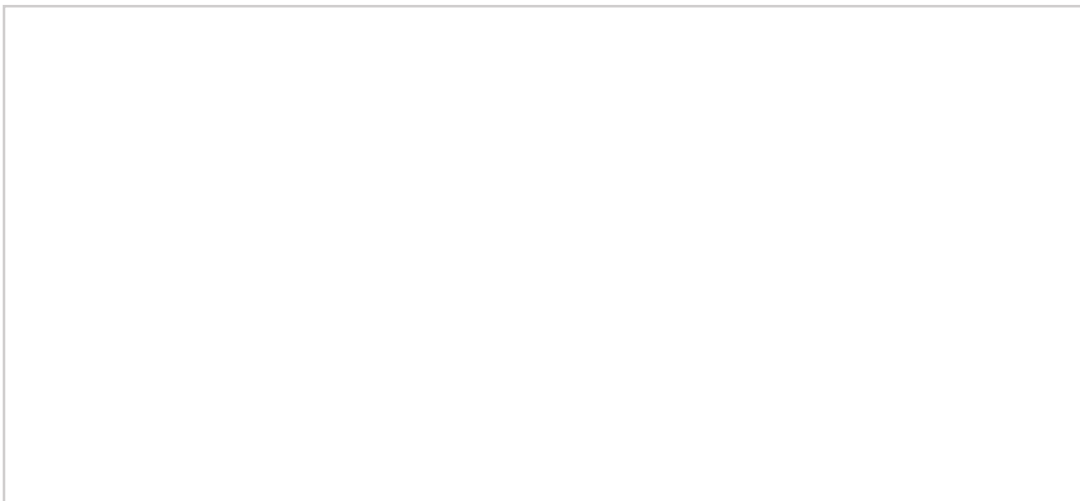
OUR MISSION

St. Mary's School is an English medium, co-educational institute affiliated with CBSE, New Delhi. We are committed to nurturing a dynamic learning environment that fosters academic excellence, character development, and holistic growth. Rooted in the values of integrity, compassion, and perseverance, we strive to empower students with knowledge, critical thinking skills and a sense of social responsibility. Through innovative teaching methods, inclusive education and through a strong moral foundation, we aim to prepare our students to become confident and responsible global citizens who contribute positively to the society.

OUR ENDEAVOUR

At. St. Mary's our objectives are:

- St. Mary's School is committed to fostering an environment that nurtures academic excellence, character development and social responsibility. Our key endeavours include:
- **Academic Excellence:** encouraging curiosity, critical thinking and innovation to cultivate a lifelong love for learning.
- **Empathy and Character Building:** instilling values of kindness, integrity and respect to develop compassionate and responsible individuals.
- **Holistic Development:** promoting sports, arts and extracurricular activities to ensure the all-round growth of the students.
- **Inclusive Education:** providing a supportive and diverse learning space where every student feels valued and empowered.
- **Community Engagement:** encouraging social responsibility through outreach programs that foster empathy and a sense of service.
- **Technological Advancement:** integrating modern tools and digital learning to prepare students for the evolving world.
 - Through these endeavours, St. Mary's School aspires to shape individuals who lead with knowledge, empathy and a commitment to make a difference.



ST. MARY'S SCHOOL, MOHALI

MY OWN PAGE

(To be filled by the Parents/Guardian in Block Letters)

Name:

Class: Section.....

Admission No. House

Date of Birth Blood Group

Class Teacher

Residential Address

.....

Father's Name

Occupation Mobile No

Office Address.....

Mother's Name

Occupation Mobile No

Office Address.....

Mobile No (for SMS service) Email ID

Bus Route No Bus Stop

Siblings studying in the school

Name Class, NameClass

In case of Emergency

Name of the contact person Mobile No

Name of the Doctor Contact Number.....

We have read and understood all the information, rules and regulations of the school.

Signature

(Mother)

(Father)

(Class Teacher)

MY OWN PAGE

(To be filled by the Parents/Guardian in Block Letters)

Name:

Class: Section.....

Admission No. House

Date of Birth Blood Group

Class Teacher

Residential Address

.....

Father's Name

Occupation Mobile No

Office Address.....

Mother's Name

Occupation Mobile No

Office Address.....

Mobile No (for SMS service) Email ID

Bus Route No Bus Stop

Siblings studying in the school

Name Class, NameClass

In case of Emergency

Name of contact person Mobile No

Name of Doctor Contact Number.....

We have read and understood all the information, rules and regulations of the school.

Signature

(Mother)

(Father)

(Class Teacher)

MY OWN PAGE

(To be filled by the Parents/Guardian in Block Letters)

Name:

Class: Section.....

Admission No. House

Date of Birth Blood Group

Class Teacher

Residential Address

.....

Father's Name

Occupation Mobile No

Office Address.....

Mother's Name

Occupation Mobile No

Office Address.....

Mobile No (for SMS service) Email ID

Bus Route No Bus Stop

Siblings studying in the school

Name Class, NameClass

In case of Emergency

Name of contact person Mobile No

Name of Doctor Contact Number.....

We have read and understood all the information, rules and regulations of the school.

Signature

(Mother)

(Father)

(Class Teacher)

MEDICAL HISTORY

(To be filled by the Parents/Guardian in Block Letters)

Name:

Class: Section.....

Date of Birth Blood Group

Specify disease suffered in the past (if any)

Operations undergone in the past (if any)

Allergies (if any)

Name of the medicine to be avoided (if any)

.....

Any other disease for which the child is on regular medication

.....

.....

.....

Name of family doctor Mobile No

Contact No Father

 Mother

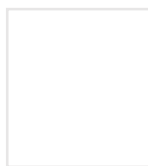
 Landline

Emergency contact person Mobile No

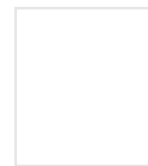
Any remark

.....

.....



Mother



Father

Signature

Signature

1. Every student must bring their diary to the school daily, ensuring no pages are altered or tampered with.
2. The 'My Own Page' and 'Medical History' sections should be completed carefully by the parents at the start of the academic year.
3. Students should promptly inform their parents or guardians about any note or communication from the teachers and ensure they are countersigned.
4. Parents are expected to review their child's school diary daily, sign in the designated space, and ensure that all the lessons and the homework are completed.
5. In case a student loses school diary during the academic year, he/she must obtain a replacement by paying ₹100 at the fee counter.

SCHOOL UNIFORM

- 1) Students must be neatly dressed in the full school uniform, including the belt and I-Card, which are mandatory.
- 2) Students are required to wear the house uniform on **Wednesdays** and **Saturdays**.
- 3) All the students must wear the school uniform even on their birthdays.
- 4) No student shall be allowed to enter the campus during the school hours without the proper uniform.
- 5) Students accompanying their parents to Parent-Teacher Meetings (PTMs) must be dressed in the school uniform.
- 6) Parents are advised to purchase uniforms only from the authorized dealers to ensure the quality and the consistency.
- 7) Stylish or mushroom haircuts are not permitted.
- 8) Girls with long hair should plait it on both sides and use blue hair bands. Nails must be trimmed, and the use of nail Polish and Mehendi are strictly prohibited in the school.

To promote team spirit, group loyalty and healthy competition, all the staff and students are allotted one of the four Houses after the names of famous freedom fighters like

- **Bose (Blue):** Signifies love, peace, trustworthiness, and commitment.
- **Gandhi (Yellow):** Signifies optimism, enlightenment and happiness
- **Nehru (Red):** Signifies strength, health, warmth, the essence of life and passion.
- **Shastri (Green):** Signifies growth, learning, healing, abundance, fertility and prosperity.

Students from class I onwards participate in co-curricular and extracurricular competitions on behalf of various houses and certificates and trophies are presented to the winners.

Each House is headed by a Captain and a Vice-Captain. A member of the staff is designated as House Master/ Mistress. He/she coordinates the work with other staff members in the house.

Points are awarded to the students throughout the year for extracurricular activities, games, sports and discipline.

At the end of the year, the house with highest points is selected as the Best House and awarded with a rolling shield.

KINDERGARTEN	
Boys	Girls
<ul style="list-style-type: none"> • Pant:- Half pants (Dark Grey) • Shirt:- Light blue half sleeve T - Shirt with school monogram. • Socks (Grey Socks with blue stripes) • Black shoes 	<ul style="list-style-type: none"> • Skirt - Dark Grey • Shirt: - Light blue half sleeve T - Shirt with school monogram. • Socks (Grey Socks with blue stripes) • Black shoes
CLASS I - V	
Boys	Girls
<ul style="list-style-type: none"> • Light blue half sleeve shirt • Grey Shorts • Light Blue Patka (Only for the Sikh Students) • School Belt (Blue) • Grey Socks with Dark Blue line • Black Leather Shoes 	<ul style="list-style-type: none"> • Light blue half sleeve shirt • Grey Tunic with School Logo • Light blue colour Hair band/Ribbon • School Belt (Blue) • Grey Socks with Dark Blue line • Black Leather Shoes
CLASS VI - X	
Boys	Girls
<ul style="list-style-type: none"> • Light blue half sleeve shirt • Grey Full Pants • Light Blue Patka (Only for the Sikh Students) • School Belt (Blue) • Grey Socks with Dark Blue line • Black Leather Shoes 	<ul style="list-style-type: none"> • Light blue half sleeve shirt • Grey Divided Skirt with School Logo • Light blue colour Hair band/Ribbon • School Belt (Blue) • Grey Socks with Dark Blue line • Black Leather Shoes

KINDERGARTEN**WEDNESDAY****Boys**

- House-Coloured T-Shirts
- Shorts with House coloured Strips
- House Colour Patka (Only for the Sikh Students)
- White socks with House coloured strips
- White canvas shoes

Girls

- House-Coloured T-Shirts
- Shorts with House coloured Strips
- House colour Hair Band \Ribbon
- White socks with House coloured strips
- White canvas shoes

CLASS I - X**(WEDNESDAY & SATURDAY)****Boys**

- House-Coloured T-Shirts
- Lower with House coloured Strips
- House Colour Patka (Only for the Sikh Students)
- White socks with House coloured strips
- White canvas shoes

Girls

- House-Coloured T-Shirts
- Lower with House coloured Strips
- House colour Hair Band \Ribbon
- White socks with House coloured strips
- White canvas shoes

KINDERGARTEN	
Boys	Girls
<ul style="list-style-type: none"> • Full Track Suit with House Coloured Strips and Full sleeve T-shirt with house color Rib. • House Colour Patka (Only for the Sikh Students) • Navy Blue with House coloured stripes • Black shoes • Woollen caps 	<ul style="list-style-type: none"> • Full Track Suit with House Coloured Strips and Full sleeve T-shirt with house color Rib. • House colour Hair Band \Ribbon • Navy Blue socks with House coloured stripes • Black shoes • Woollen caps
CLASS I - X	
Boys	Girls
<ul style="list-style-type: none"> • Light blue Full sleeve shirt with Blazer • Grey Full Pants • School Blazer with school Monogram • Light Blue (Only for Sikh Students) • V Neck - Half Sweater with school monogram. • School Belt (Blue) • Grey Woollen Socks with Dark Blue line • Black Leather Shoes 	<ul style="list-style-type: none"> • Light blue Full sleeve shirt with Blazer • Grey Full Pants • School Blazer with school Monogram • Light blue colour Hair band/ Ribbon • V Neck - Half Sweater with school monogram. • School Belt (Blue) • Grey Woollen Socks with Dark Blue line • Black Leather Shoes

KINDERGARTEN	
Boys	Girls
<ul style="list-style-type: none"> • Full Track Suit with House Coloured Strips and Full sleeve T-shirt with house color Rib. • House Colour Patka (Only for the Sikh Students) • Navy Blue with House coloured stripes • Black shoes • Woollen caps 	<ul style="list-style-type: none"> • Full Track Suit with House Coloured Strips and Full sleeve T-shirt with house color Rib. • House colour Hair Band \Ribbon • Navy Blue socks with House coloured stripes • Black shoes • Woollen caps
CLASS I - X	
(WEDNESDAY & SATURDAY)	
Boys	Girls
<ul style="list-style-type: none"> • Full Track Suit with House Coloured Strips and Full sleeve T-shirt with house color. • House Colour Patka (Only for the Sikh Students) • Navy Blue socks with House coloured stripes • White canvas shoes 	<ul style="list-style-type: none"> • Full Track Suit with House Coloured Strips and Full sleeve T-shirt with house color . • House colour Hair Band \Ribbon • Navy Blue socks with House coloured stripes • White canvas shoes

All the students must bring the prescribed textbooks and stationery for their respective classes. Books should be covered with brown cover and labelled with the student's name, class and section on both the cover and the inner page. Students are expected to take proper care of their belongings.

ADMISSION AND WITHDRAWAL

1. The application form for Registration/Admission must be signed only by the parents or legal guardians. The form should be accompanied by an authentic document verifying the child's date of birth.
2. Special attention must be given when entering the child's name and the date of birth in the form, as changes will not be allowed later.
3. The school reserves the right to admit a student to a class appropriate to their academic level. Admission will be finalized strictly on a merit basis following an Interaction/Counselling test, as decided by the management and upon payment of the prescribed fee.
4. For the withdrawal of a student, at least one calendar month's notice must be provided in writing; otherwise, a fee for one calendar month will be charged.
5. Fees paid at the time of admission are non-refundable, even if the student is withdrawn.
6. A Transfer Certificate will be issued only after obtaining clearance from the Administrative Office.

1. Students are expected to attend the school regularly, arrive in time for the classes and participate in all the activities. They must be present at least ten minutes before the morning assembly begins.
2. The school gates will be closed promptly at 7:45 a.m. (summer) and 8.25 a.m. (winter) for the classes I to X and at 8:05 a.m. (summer) and 08.45 a.m. (winter) for the Kindergarten. **Latecomers will not be permitted to enter the school premises.**
3. In case of absence, parents must submit a prior application explaining the reason.
4. No student will be allowed to leave the school during the school hours unless a written request from the parent or the guardian is submitted in advance.
5. Leave for more than two days on medical grounds must be supported by a valid medical certificate.
6. Re-tests or re-assessments will not be conducted for the students who remain absent during the tests, assessments, or examinations.
7. Students are required to maintain a minimum of 80% attendance during the academic year. Failure to meet this requirement may result in disqualification from appearing in the annual examination.
8. Continuous absence for more than ten consecutive days without prior leave approval will result in the student's removal from the school rolls.

While regular school attendance is important, children who are genuinely unwell should remain at home under adult care to recover and to avoid spreading illness to others. It is concerning when children with infectious diseases are sent to the school to attend classes or examinations.

At the first sign of fever, rash, or any other symptoms, parents should ensure the child undergoes a medical examination. The child should only return to the school based on a doctor's advice. Following recovery from an infectious disease, the child must complete the quarantine period as prescribed by a doctor and submit a medical fitness certificate, duly signed, to the school office before resuming classes.

Recommended Quarantine Periods:

- a. **Chickenpox** : 3 weeks (till complete falling of the scabs)
- b. **Measles** : 2 weeks after the rash disappears.
- c. **Cholera** : till the child is completely well
- d. **Mumps** : until the swelling has gone, about one month
- e. **Whooping Cough** : 6 weeks
- f. **Conjunctivitis** : 1 week
- g. **Jaundice** : 6 weeks after recovery

Students suffering from any of the diseases like Asthma, Epilepsy, Juvenile Diabetes, Rheumatic Heart Diseases etc. are advised to be under continuous medical supervision of a Specialist Doctor. History of their illness must be filled up in the Health Form along with the treatment being taken.

Students are to be immunised as per the schedule given below:

Birth	BCG Oral Polio Vaccine - 1st dose Hepatitis B Vaccine - 1st dose
6 Weeks	DPT-1st Dose Oral Polio Vaccine - 2nd dose Hepatitis B Vaccine - 2nd dose
10 Weeks	DPT-3rd Dose Oral Polio Vaccine - 4th dose
14 Weeks	DPT-3rd Dose Oral Polio Vaccine - 4th dose
6-9 Months	Oral Polio Vaccine - 5th dose Hepatitis B Vaccine - 3rd dose
9 Months	Measles Vaccine
15-18 Months	MMR (Measles, Mumps, Rubella) DPT-1st booster dose Oral Polio Vaccine - 6th dose
5 Years	DPT-2nd booster dose Oral Polio Vaccine 7th dose
10 Years	TT (Tetanus)-3rd booster dose Hepatitis B Vaccine - booster dose
15-16 Years	TT (Tetanus)- 4th booster dose

The Principal,
St. Mary's School,
Phase-11, Sector-65, Mohali.

Dear Sir/Madam,

This is to inform you that my son/ daughter of Class
..... Section Roll No will be/was
absent from the school on the following date/dates:
.....
.....
.....

I request that leave of absence be granted.

The medical Certificate is enclosed: YES NO

Thanking You,
Yours Sincerely
(Name and Signature of the Parent)

Date.....

"I don't have to look far to find treasures. I discover them every time I visit a library" – Michael Embry

1. Students of Class VI onwards will be issued a library card.
2. Ensure the books are checked for any damage at the time of issue and return.
3. The books must be returned on the due date. A fine of ₹5 per day will be imposed for late returns.
4. Library cards are not transferable. Lending library cards to others is strictly prohibited, and such actions will result in cancellation of the card.
5. Lost library cards can be replaced upon payment of ₹50.
6. Library cards are valid until the end of the academic session.
7. Only notebooks, paper, a pencil, or a pen, along with the library books due for return, may be brought into the library.
8. Students may borrow one book at a time using their library card.
9. Books are issued for one week and must be returned on the stamped due date. Books with no immediate demand may be reissued.
10. Students are responsible for the books borrowed on their cards. Any damage must be reported at the time of borrowing and acknowledged by the librarian's signature. Loss or damage will need to be compensated.
11. Books can be issued and returned only during the designated library periods. Access outside these periods is allowed only if the librarian is available.
12. Lost books must be replaced with new copies. Scribbling in library books will result in a penalty.
13. The students of Classes VI to IX must return their library cards at the end of the academic year and the students of Class-X should return their cards before their study leave for Board Examinations.
14. Students may use the library for reference work during the school hours with the written permission from the Principal, Coordinator, Subject Teacher or Class Teacher.
15. Library books, magazines and furniture are the property of the school and must not be marked, damaged, or taken out of the library without prior permission.

Recognizing and encouraging the potential of children is a shared responsibility of both the parents and the teachers. For their holistic development, regular interaction between parents and teachers is crucial. PTMs provide an excellent platform to assess students' capabilities, address any underlying challenges, and foster their growth. The seriousness with which PTMs are approached can significantly boost a student's self-esteem and confidence, contributing to their steady progress and improved performance.

Parents are requested to attend the PTMs with their ward(s) dressed in proper school uniform.

PTM Timings: 8:30 a.m. to 11:30 a.m. (Summer)

: 9.00 a.m. to 12.00 p.m. (Winter)

Additionally, parents are requested to review the remarks provided by the teachers in the PTM register and ensure they are duly signed.

INSTRUCTIONS FOR SCHOOL BUS COMMUTERS

1. The school authorised transport facility is available on specified routes for convenient commuting.
2. Availing of the transport facility is based on the routes specified and the mutual understanding between the transporter and the parents/guardians.
3. The transport charges are applicable for 11.5 calendar months in a session.

4. The transport charges once paid are non-refundable under any circumstances.
5. Pick up and drop points of every child will be informed by the transporter as per the directions of the school management and it cannot be changed during the academic year unless there is a change in the residence. If the residential address falls on the existing route, only then you can avail the facility.
6. The bus operators are allowed neither to make any change in the route nor to make any new entries during the session without the permission of the Principal.
7. If the bus does not reach to pick up the child on any particular day due to any unforeseen reason, the parents must bring the children to the school.
8. All the parents are requested to make the child reach the designated stop at least five minutes before the scheduled time.
9. In case you desire to discontinue the bus facility, an advance notice of one month is required to be given to the school and a copy to the bus operator.
10. Even if you avail the bus facility for a few days in a month, you have to pay for the full month.
11. Kindly note the Registration number of the bus and the bus number allotted.
12. Every child should remember one's respective bus number. These numbers cannot be changed by the operators on their own without the permission of the school.

13. If you have a legitimate/reasonable complaint, you are requested to inform the operator first. In case they fail to satisfy you, you may write to or contact the Principal giving the correct name of the operator and the bus number.
14. Parents with self-transport arrangements must ensure their child arrives at the school **before the morning assembly** and is picked up promptly **after the school hours**.
15. Parents opting for self-transport must submit written consent for their ward's mode of commute (eg. walking or two-wheeler).
16. Parents must bring escort card to pick up their wards. If the card is tampered with or lost, a new card can be obtained by paying Rs.50/-.

SCHOOL FEES REGULATION

1. Monthly fees are payable in advance for all the 12 calendar months.
2. All the fees till date are to be cleared to appear for the termly examinations (half yearly and annual).
3. All the fees should be paid via **Cheque/DD/Online Mode**.
4. For Cheque/DD payments:
 - Cheque/DDs should be drawn in favour of '**ST. MARY'S SCHOOL, MOHALI**'.
 - The **name of the student, class, and the admission number** must be clearly written on the reverse side of the Cheque/DD.
5. In case a cheque bounces, the amount mentioned in the cheque, along with a bounce charge of ₹200/- must be given.

Option I - Instalment Basis

The school fee to be paid in Five instalments according to the following schedule:

- April (to be paid before 12th April)
 - May – June (to be paid before 12th May)
 - July – September (to be paid before 12th July)
 - October – December (to be paid before 12th October)
 - January – March (to be paid before 12th January)
- A late fee of Rs.10/- will be charged daily from 13th of every month.

Option II - Monthly Basis

Monthly School Fees is to be paid on or before 12th of every month (April to March).

- A late fee of Rs.10/- will be charged daily from 13th of every month.

SCHOOL FEES & CHARGES

1. In case a cheque **bounces**, the amount mentioned in the cheque, along with a bounce charge of **₹200/-**.
2. **Outstation or post-dated cheques are not acceptable**
3. The school fee is **subject to revision** from time to time.
4. **Fees, once paid**, will not be refunded, except for the caution deposit.
5. Students whose **fee payment is in arrears for two months** will have their name struck off from the rolls. Re-admission may be granted at the discretion of the Principal upon payment of all outstanding dues and the admission fee.
6. **One month's written notice** is required if a child is to discontinue the school. Failure to do so will result in the levy of one month's fee.
7. The fee for a Transfer Certificate is **₹100**
8. **Students will not be allowed to sit for examinations** unless all the fees are cleared.
9. A student who joins the school **mid-year** will have to pay the fees for the entire academic year.
10. Parents are advised to **retain all fee receipts** as proof of payment. They may be asked to produce them if required.
11. Parents are requested **not to send cheques through their wards**. They should personally submit it in the Admin office after providing all the relevant details.
12. If the ID card is lost, a new card will be issued upon payment of ₹100.
13. If the Badge/Monitor Badge is lost, a new badge will be issued upon payment of ₹50

1. Parents are requested to co-operate with the **Principal, Headmistress, and the Staff** to ensure the smooth functioning of the school and the well-being of their wards.
2. Parents must **review and sign** any remark made by the teachers in the diary or notebooks and guide their children accordingly without undue pressure. If a teacher's response to their remarks is delayed, parents are requested to inform the **Headmistress or the Principal**.
3. To encourage linguistic proficiency, parents may ensure that **regular English conversations** take place at home.
4. Parents should ensure that their children attend school having completed their **daily hygiene routines**.
5. Avoid bringing children **late to the school** or taking them out **before the school hours** are over unless absolutely necessary.
6. Parents are **not permitted to interact with the teachers or the students** during the school hours. In case of an emergency, parents must contact the **front office**.
7. Entry for the parents and the visitors is **restricted beyond the School Reception Area**. Visiting classrooms or teaching areas without prior permission from the school authorities is strictly prohibited.
8. As co-educators of their child, parents are reminded to **observe an appropriate dress code** while visiting the school premises.
9. Parents visiting the school during the school hours must state the **purpose of their visit** at the reception counter to ensure prompt assistance.
10. The school is not to be used as a **venue for airing grievances**. Communication of concerns or issues in writing to the school authorities is highly encouraged.

Parents who deliberately organize others to revolt against the management or involve media with the intent to defame the institution will be required to withdraw their wards immediately.

11. Parents should ensure their wards are **regular in their studies and assignments**, fostering discipline and academic growth.
12. If you require any assistance or have concerns about the well-being of your ward, please feel free to **communicate with the Teachers/ Principal with prior appointment**.
13. Parents are requested to **inform the school immediately** of any changes in their **address or contact details** to ensure seamless communication.
14. Attending the **Parent-Teacher Meetings (PTM)** with your ward is vital for receiving the first-hand feedback on their progress and development.
15. Ensure that **healthy and nutritious food** is packed for your child's tiffin, along with a napkin for hygiene.
16. Parents should establish **regular study hours at home** to help their wards maintain focus and consistency in their academic journey.

SAFETY & SECURITY GUIDELINES

1. Parents are requested to personally drop off and pick up their wards at the bus stop, particularly for students in Classes Pre-Nursery to V.
2. Parents are discouraged from collecting their wards during the school hours. In case of an emergency, the parent must come in person with a written application.
3. Encourage your child to maintain proper behaviour and follow the code of conduct. Any misbehaviour, indiscipline, or damage to school property will result in disciplinary action.

4. To ensure safety, sharp objects such as blades, knives, scissors, or needles should not be sent to the school.
5. Parents and guardians are not permitted to visit their wards or interact with the teachers inside the classrooms during the school hours.
6. Electronic gadgets, including mobile phones, iPods, PlayStation, audio/video players and cameras are strictly prohibited within the school premises as per CBSE rules. Confiscated items will be retained for six months. Repeated violations may result in the child being asked to leave the school.
7. Parents must ensure that their child has packed their school bag with all the necessary items for the day. No additional items such as lunch boxes, pencil boxes, books, activity materials, or musical instruments will be accepted after the school day begins.
8. The school gates will open for students at 7: 25 a.m. (summer) and 8.05 a.m. (winter) on working days (Subject to Govt. guidelines). Parents are requested not to drop their children before the mentioned timings.

EXPECTATION FROM ST. MARIANS

1. As an English Medium School, students are expected to communicate in English while on the school premises.
2. Students must bring their prescribed textbooks, stationery, tiffin, and water bottles to class. No tiffin or packet will be delivered through the reception later in the day.
3. Students must wear their identity cards with the school uniform for safety and security purposes.
4. Students are not allowed to leave their classrooms without permission or enter any classroom other than their own.
5. Silence must be maintained in the corridors and stairways during the school hours. Students should ensure their classrooms and the surroundings are clean and organized.

6. Parents and students are not permitted to give gifts to teachers on any occasion. Students are also prohibited from bringing gifts or expensive items to distribute to classmates on their birthday. Only sweets are allowed.

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7. Home assignments should be completed regularly and in a systematic manner.
8. Students are not allowed to collect money for any purpose unless instructed by the school.
9. Electronic gadgets or valuables are not permitted in the school. Strict action will be taken if any student is found in possession of such items.
10. Every student should take responsibility for their belongings. The school is not responsible for any lost items. All the belongings should be labelled with the student's name and class for easy recovery.
11. The school reserves the right to dismiss any student whose behaviour is harmful to others or if the guardians show little interest in the student's progress.
12. Immediate expulsion or dismissal will occur if a student's continued presence is detrimental to the physical or moral well-being of other students or the school.
13. Girls are not permitted to wear fancy earrings, bangles, or finger rings. The growing of nails or the use of nail polish is prohibited.
14. The school uniform policy prohibits the use of jewellery, henna/mehendi, hair streaking, makeup, tattoos, etc.
15. Any student involved in an incident, even outside the school, that brings disrepute to the institution, or results in criminal or legal action, will be dismissed without further inquiry.
16. Bullying is strictly forbidden within the school premises, and any such action will be addressed and punished.
17. Abusive or foul language is strictly prohibited on school premises.

“THE FANTASTIC FOUR” respect for Self, Others, School, & Learning

S E T T I N G S		RESPECT for Self	RESPECT for Others	RESPECT for School	RESPECT for Learning
	All Spheres of Life	<ul style="list-style-type: none"> - Give your best effort - Dress, speak and act appropriately 	<ul style="list-style-type: none"> - Keep your hands and feet to yourself - Be kind - Use good manners and appropriate language 	<ul style="list-style-type: none"> - Keep your school clean - Respect school property 	<ul style="list-style-type: none"> - Respect what elders say and do - Be a good listener
	Corridors	<ul style="list-style-type: none"> - Walk to the LEFT in single file - Walk smartly with hands at the back 	<ul style="list-style-type: none"> - Talk softly - Keep your hands and feet to yourself - Respect others' personal space 	<ul style="list-style-type: none"> - Keep your corridors clean - Enjoy others displays and space 	<ul style="list-style-type: none"> - Remember to be quiet - Wish teacher in the corridors you meet
	Outside	<ul style="list-style-type: none"> - Play safe - Follow instruction and rules of games 	<ul style="list-style-type: none"> - Respect others personal space - Use good manners and appropriate language Be a good sport 	<ul style="list-style-type: none"> - Place litter in garbage - Respect school property 	<ul style="list-style-type: none"> - Follow instructions and rules - Be kind to classmates - Display true sportsmanship
	Field Trips	<ul style="list-style-type: none"> - Dress, Speak and act appropriately - Give your best effort 	<ul style="list-style-type: none"> - Use good manners and appropriate language 	<ul style="list-style-type: none"> - Place litter in garbage - Respect the property you visit 	<ul style="list-style-type: none"> - Follow instructions and rules - Be kind to classmates - Be a good listener
	Specialized Rooms(Library, computer, Maths/Science (Lab), Art/Music (Room)	<ul style="list-style-type: none"> - Work quietly - Make good decisions 	<ul style="list-style-type: none"> - Respect equipment - Wait until it's your turn - Leave things in their proper places - Use equipment appropriately 	<ul style="list-style-type: none"> - Keep rooms tidy - Don't eat and drink in rooms 	<ul style="list-style-type: none"> - Share with others - Respect equipment
	Assemblies and Presentations	<ul style="list-style-type: none"> - Remain quiet - Keep your eyes on the speaker 	<ul style="list-style-type: none"> - Keep your hands and feet to yourself - Respect the speaker - Be a good listener 	<ul style="list-style-type: none"> - Keep it refreshment free - Respected property 	<ul style="list-style-type: none"> - Sit appropriately with your group - Don't talk - Don't distract speaker
	Bus	<ul style="list-style-type: none"> - Travel safely - Sit appropriately - Follow rules and regulations 	<ul style="list-style-type: none"> - Be polite - Talk softly - Follow bus rules 	<ul style="list-style-type: none"> - Keep it refreshment free - Respect property - Keep area clean 	<ul style="list-style-type: none"> - Sit appropriately with your group - Follow instructions and rules.

- 1) Regular attendance in all the assessments, including Periodic Assessments (Weekly Tests and Subject Enrichment Activities), Half-Yearly, and Annual Examinations, is essential for the students' promotion to the next class. Absenteeism may negatively impact their academic progression and performance ranking.
- 2) Participation in these assessments is crucial for determining the student's standing in the class. Parents are urged to ensure that their wards take these tests seriously and avoid unnecessary absenteeism to secure better academic outcomes.
- 3) A student who fails twice in the same class will not be permitted to continue their studies at the school. Parents are encouraged to provide the necessary support to help their child meet the academic expectations.

1. Students will not be allowed to leave the school during the day for any reason; requests for early dismissal will not be entertained.
2. If a child is unwell, it is recommended to take rest and recover at home.
3. For personal events such as family functions, weddings or birthdays, parents should prioritize accordingly and decide in advance.
4. Social engagements or medical appointments should not be scheduled during the school hours.
5. Once a student attends school, he/she will not be allowed to leave early under any circumstance.
6. If a student is forced to leave during the school hours, he/she will be marked absent for the day.
7. If a child becomes unwell or sustains an injury during the school hours, parents will be informed promptly, and they may collect their child for further care.
8. Parents are encouraged to foster respect for the school and the teachers in their children, as this significantly influences their learning.
9. In case of any concern or complaint, parents are advised to directly meet the Principal or Headmistress.
10. Birthday celebrations at school should be simple and limited to the child's classmates.
11. Students may bring small, affordable treats like chocolates or toffees priced at Rs. 1 /- each.
12. Costly chocolates, cakes, or elaborate celebrations in buses or classrooms are not allowed.
13. Bringing Watches, Jewellery, or Money to the school is prohibited.
14. Chewing gum is strictly banned in the school premises.
15. Parents are requested not to send gifts or sweets for staff members on any occasion
16. To help children improve their spoken English skills, parents are encouraged to create an English-speaking environment at home.

Your cooperation in adhering to these guidelines is greatly appreciated for maintaining a positive and a disciplined educational environment.

SUSPENSION OR RUSTICATION OF A STUDENT FROM THE SCHOOL

The Principal holds the authority to remove a student's name from the school rolls for any of the following reasons:

1. Failure to meet the expected academic standards.
2. Involvement in violence or any form of misconduct, which may result in suspension or expulsion.
3. Persistent irregularity in attendance without a valid reason.
4. Serious acts of indiscipline.
5. Misbehaviour, including the use of abusive language or obscene gestures towards a teacher, which will lead to suspension or expulsion.

DISCIPLINARY MEASURES

1. Forms of disciplinary measures:

- (i) Fine
- (ii) Withdrawal of school transport facility
- (iii) Suspension
- (iv) Rustication
- (v) Expulsion

2. Penalization for cheating cases (in Weekly Test/Sem. Exams).

a) Caught with evidence (written material)

For the first time, 20% marks will be deducted and a warning letter will be issued. In case the same student indulges in unfair means again then he/she would be liable to the penalization applicable for the first time and will be deprived of all the honours for the session.

b. In case of No evidence:

For the first time offenders a deduction of 10% will be done and an undertaking shall be taken, for the second time offenders in this category, a deduction of 20% marks and a warning letter will be issued and he/she will be deprived of all the honours for that session.

3. Students who are into bullying and unruly behaviour will be debarred from P.E. periods. Structured counselling for such students' needs to be followed till the child is reformed. A warning letter may be issued to the first time offenders depending upon the severity of the offence.

If the same behaviour is repeated by the child despite counselling and warning then he/she will be suspended from the school. For any damage to the school property, the child will have to pay a fine amounting to double the cost of the damage. In case of suspension, the child will be debarred from any honour that he/she may deserve for the session.

4. In case of misbehaviour with the teachers/peer group, the students will be warned/suspended for the first offence. The punishment will be decided after proper investigation, depending on the severity of misconduct.

Declaration by the Parents

We have carefully read and understood the rules and regulations outlined above.

We hereby commit to adhering to them diligently and promise our full cooperation with the school management in all matters concerning our ward's education and overall development.

.....
Mother's Signature

.....
Father's Signature

1. Foundational Stage Kindergarten to Class 2 (Age 3 to 8) :

In the first five years of Foundational Stage the children of Kindergarten to Class 2 explore art, music, creativity and develop physically as well as mentally under the guidance of well trained teachers. We focus on **ECCE** (Early Childhood Care and Education) for the overall development of children and emphasize on the holistic development of the children, which aligns with the concept of **Balvatika**.

i. Kindergarten

- a. **Holistic Development:** Following the scheme of Balvatika we focus on the overall development of the children, including their physical, cognitive, social, emotional, and linguistic skills.
- b. **Reading Skills:**
 - Recognizing and naming uppercase and lowercase
 - Identifying sounds and rhymes in words
 - Learning new words and their meanings
- c. **Writing Skills:**
 - Tracing and writing uppercase and lowercase
 - Recognizing numbers and counting objects
 - Scribbling and drawing to develop motor skills
- d. **Communication Skills:**
 - Reciting rhymes and poems
 - Introducing new words
 - Engaging children in storytelling sessions
 - Use of puppets to retell stories
 - Use role play activities like pretending to be a doctor, teacher shopkeeper and so on
 - Play listening games like “Simon Says”
- e. **Phonic Fundamentals:**
 - Play rhyming games like ‘cat/hat’
 - Introducing word families like ‘at’ or ‘an’
 - Sorting of objects or pictures based on their beginning sound
 - Blending of individual sounds to form words

f. Logical Thinking Skills:

- Sorting objects on the basis of their colour, shape, size
- Introducing simple brain teasers

g. Social Development:

- Inhabiting social skills such as sharing, cooperating and respecting others
- Understanding and respecting others' perspectives and feelings
- Communicating with others effectively

h. Indoor and Outdoor Activity:

- different sports to foster cooperation and teamwork
- to enhance gross motor skills, balance agility
- to improve overall physical health, fitness and coordination

ii. Class 1 and 2

a. Reading Competencies:

- Identifying and reading new words and sentence formation
- Understanding, Recognizing the beginning, middle and end of a story
- Reading with the students to model fluency and comprehension

b. Writing Competencies:

- Developing legible handwriting skill
- Providing opportunities for students to write on their own

c. Numeracy Skills:

- Developing an understanding of numbers and their relationships
- Mastering basic addition and subtraction facts
- Introducing basic geometry and measurement concepts

d. Social-Emotional Learning Skills:

- Recognizing and managing emotions
- Developing empathy
- Building positive relationships

2. Preparatory Stage -Class 3 -5 (Age 8-11):

We focus on building strong literacy and numeracy skills through activity-based, experiential learning, with emphasis on play-based methods and incorporating elements of critical thinking and exploration across subjects like science, arts, and social sciences.

- a. **Language Development:** Continue building vocabulary, reading and writing skills with a focus on grammar and fluency.
- b. **Mathematics:** Introduce mathematical concepts like addition, subtraction, multiplication and division.
- c. **Science Exploration:** engage students in hands-on Science experiments to develop inquiry skills and understanding of scientific concepts.
- d. **Social Studies:** foster awareness of local communities, cultures and historical events.
- e. **Focus on Fundamental skill:** Prioritize strengthening reading, writing and basic arithmetic skill acquired in the earlier foundational stage.
- f. **Experiential Learning:** incorporate hands-on activities, field trips, projects and real-life examples to enhance understanding of concepts.
- g. **Holistic development:** integrate art, music, physical education and social-emotional learning into the curriculum.
- h. **Inquiry-based Learning:** encourage curiosity and critical thinking by asking open-ended questions and facilitating student-led discussions.
- i. **Collaborative Learning:** promote teamwork and peer interaction through group projects and discussions.

3. Middle Stage -Class 6 to 8 (Age 11 to 14):

We focus on experiential learning, inquiry-based teaching, integration of subjects, development of critical thinking skills, fostering creativity, promoting value education, and utilizing technology effectively to ensure a holistic learning experience for the students at this crucial stage.

- a. **Learner-centric approach:** Prioritize student engagement and active participation through discussions, projects, and hands-on activities.
- b. **Interdisciplinary learning:** Integrate concepts across subjects like science, maths and social studies to provide a comprehensive understanding.
- c. **Inquiry-based pedagogy:** Encourage students to ask questions, research and analyse information to develop critical thinking skills.
- d. **Digital literacy:** Incorporate technology tools like online platforms, educational apps, and digital learning resources to enhance learning.
- e. **Value education:** Integrate ethics, social responsibility, and moral values through storytelling, case studies, and discussions.

- f. **Creative expression:** Provide opportunities for students to express themselves through art, music, drama, and writing.
- g. **Outdoor learning:** Utilize field trips, nature walks, and community engagement to connect learning with real-life situations.

4. Secondary Stage -Class 9 and 10 (Age 14 and 15):

For classes 9 and 10 along with preparing them for CBSE exams we also focus on a multidisciplinary approach, promoting critical thinking, experiential learning, flexible subject choices, competency-based assessments, and integrating technology, with a strong emphasis on developing holistic skills rather than rote learning.

- a. **Language focus:** Students will be required to study three languages, with a minimum of two Indian languages, to foster cultural understanding and linguistic diversity.
- b. **Multidisciplinary curriculum:** Subjects will be integrated and presented in a way that connects different disciplines, encouraging students to see the bigger picture.
- c. **Vocational education integration:** Introduction of vocational courses alongside academic subjects to equip students with practical skills and career preparedness.
- d. **Holistic development:** Emphasis on not just academic learning but also physical education, arts, and life skills to promote overall well-being.
- e. **Experiential learning:** Incorporating project-based learning, field trips, and hands-on activities to enhance understanding and engagement.
- f. **Reduced exam pressure:** Shift towards competency-based assessment with a focus on formative assessments and diverse evaluation methods to reduce stress related to traditional exams.

NAME of the CLASS-TEACHER & SUBJECT TEACHERS

Class Teacher's Name:

SUBJECT	NAME OF THE SUBJECT TEACHER
English	
Hindi	
Mathematics	
E V S	
Social Science	
Science	
Physics	
Chemistry	
Biology	
G K/Moral Science	
Music	
Information Technology	
Dance	
Art & Craft	
Physical Education	

CO-CURRICULAR ACTIVITIES AND COMPETITION
SESSION 2026-2027
CLASSES NURSERY – II

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S.No	DATE	DAY	ACTIVITES
1	06.04.26	Monday	Welcome Activity (Nur- UKG)
2	15.04.26	Wednesday	Library Visit (Nur- UKG)
3	21.04.26	Tuesday	Shapes Hunt Activity(Nur- UKG)
4	25.04.26	Saturday	Inter Class Calligraphy Competition (I, II)
5	05.05.26	Tuesday	Clay Modelling (Nur- UKG)
6	08.05.26	Friday	Mother's Day Card Making Competition
7	19.05.26	Tuesday	Toy Party Activity (Nur- UKG)
8	07.07.26	Tuesday	Fruits and Vegetables Day (Nur- UKG)
9	16.07.26	Thursday	Hand Wash Activity (Nur- UKG)
10	25.07.26	Saturday	Parents Day Celebration (Nur- UKG) Inter Class English Recitation Competition (I , II)
11	07.08.26	Friday	Rainy Day Activity (Nur- UKG) Inter Class Solo Patriotic Dance Competition (I , II)
12	14.08.26	Friday	Patriotic Song Activity (Nur- UKG) Flag making Activity (Nur- UKG)
13	27.08.26	Thursday	Rakhi Making Competition
14	30.09.26	Wednesday	Inter Class Spell Bee Competition (I , II)
15	09.10.26	Friday	Rhymes Day (Nur- UKG)
16	13.10.26	Tuesday	Road Safety Activity (Nur- UKG)
17	17.10.26	Saturday	Grandparents Day Celebration (Nur- UKG)
18	19.10.26	Monday	Fancy Dress Competition (Dusshera Activity) (Nur- UKG)
19	04.11.26	Wednesday	Candle and Diya Decoration Competition
20	13.11.26	Friday	Nature Walk (Nur- UKG)
21	27.11.26	Friday	Drawing Competition (Nature / Animals)
22	05.12.26	Saturday	Annual Health Check Up (Tentative)
23	17.12.26	Thursday	Christmas Crafts Activity (Nur- UKG)
24	20.01.27	Wednesday	Intra Class Mathematics Quiz (I , II)
25	22.01.27	Friday	Kite Making Competition (Nur-

			UKG)
26	25.01.27	Monday	Republic Day Craft and Celebration (Nur- UKG)
27	29.01.27	Friday	Story Telling Competition
28	27.02.27	Saturday	Graduation Ceremony (UKG)

SESSION 2026-2027

CLASSES III-V

S.No	DATE	DAY	ACTIVITES
1	25.04.26	Saturday	Inter Class Calligraphy Competition
2	08.05.26	Friday	Mother's Day Card Making Competition
3	18.05.26	Monday	Inter House Carrom Competition
4	06.07.26	Monday	Inter House Chess Competition
5	18.07.26	Saturday	Wellness Orientation (Tentative)
6	25.07.26	Saturday	Inter Class English Recitation Competition
7	07.08.26	Friday	Inter Class Solo Patriotic Competition
8	27.08.26	Thursday	Rakhi Making Competition
9	01.09.26	Tuesday	Inter House Football Competition
10	09.09.26	Wednesday	Inter Class Hindi Recitation Competition
11	29.09.26	Tuesday	Road Safety Lecture (Tentative)
12	30.09.26	Wednesday	Inter Class Spell Bee Competition
13	17.10.26	Saturday	Inter House Cricket Match
14	04.11.26	Wednesday	Candle And Diya Decoration
15	17.11.26	Tuesday	Intra Class Demonstration Activity
16	27.11.26	Friday	Annual Art Competition
17	05.12.26	Saturday	Annual Health Check Up (Tentative)
18	20.01.27	Wednesday	Intra Class Mathematics Quiz
19	29.01.27	Friday	Inter House Hindi Grammar Quiz
20	06.02.27	Saturday	Annual Exhibition

CO-CURRICULAR ACTIVITIES AND COMPETITION
SESSION 2026-2027
CLASSES VI-VIII

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S.No	DATE	DAY	ACTIVITES
1	17.04.26	Friday	Poster Making Competition
2	25.04.26	Saturday	Inter House Best Out of Waste Competition
3	07.05.26	Thursday	Inter House Debate Competition
4	08.05.26	Friday	A Letter to Mother Competition
5	12.05.26	Tuesday	Inter Class Canvas Painting Competition
6	18.05.25	Monday	Inter House Carrom Competition
7	06.07.26	Monday	Inter House Chess Competition
8	18.07.26	Saturday	Wellness Orientation (Tentative)
9	25.07.26	Saturday	Inter Class English Recitation Competition
10	30.07.26	Thursday	Inter House Science Quiz Competition
11	13.08.26	Thursday	Inter House Patriotic Group Dance Competition
12	21.08.26	Friday	Inter House Badminton Competition
13	22.08.26	Saturday	Critical Thinking Workshop (Tentative)
14	09.09.26	Wednesday	Hindi Week Inter Class Essay Writing Competition
15	29.09.26	Tuesday	Road Safety Lecture (Tentative)
16	17.10.26	Saturday	Inter House Cricket Match
17	19.10.26	Friday	Inter House Extempore Competition
18	24.10.26	Saturday	Inter School Football Match – Boys (Mohali Vs Chandigarh)
19	27.10.26	Tuesday	Punjabi Week
20	31.10.26	Saturday	Dr. Paulos Gregorios Inter School Debate Competition
21	4.11.26	Wednesday	Eco-Friendly Rally Inter House Rangoli Competition
22	27.11.26	Friday	Annual Art Competition
23	02.12.26	Wednesday	National Pollution Control Day Awareness Session
24	05.12.26	Saturday	Annual Health Check Up (Tentative)
25	23.01.27	Saturday	Inter House Patriotic Group Song Competition
26	29.01.27	Friday	Inter House Hindi Grammar Quiz

27	12.02.27	Friday	Inter School Basketball Match – Girls (Mohali Vs Chandigarh)
28	06.02.27	Saturday	Annual Exhibition

CO-CURRICULAR ACTIVITIES AND COMPETITION
SESSION 2026-2027
CLASSES IX & X

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S.No	DATE	DAY	ACTIVITES
1	17.04.26	Friday	Poster Making Competition
2	25.04.26	Saturday	Inter House Best Out of Waste Competition
3	07.05.26	Thursday	Inter House Debate Competition
4	08.05.26	Friday	A Letter to Mother Competition
5	12.05.26	Tuesday	Healthy Teenager Workshop (Tentative)
6	15.05.26	Friday	Inter Class Canvas Painting Competition
7	18.05.25	Monday	Inter House Carrom Competition
8	23.05.26	Saturday	Entrepreneurship Workshop
9	06.07.26	Monday	Inter House Chess Competition
10	18.07.26	Saturday	Wellness Orientation (Tentative)
11	25.07.26	Saturday	Inter Class English Essay Writing Competition
12	30.07.26	Thursday	Inter House Science Quiz Competition
13	13.08.26	Thursday	Inter House Patriotic Group Dance Competition
14	21.08.26	Friday	Inter House Badminton Competition
15	22.08.26	Saturday	Critical Thinking Workshop (Tentative)
16	09.09.26	Wednesday	Hindi Week Inter Class Essay Writing Competition
17	29.09.26	Tuesday	Road Safety Lecture (Tentative)
18	01.10.27	Thursday	Career Counselling (Tentative)
19	17.10.26	Saturday	Inter House Cricket Match
20	19.10.26	Friday	Inter House Extempore Competition
21	24.10.26	Saturday	Inter School Football Match – Boys (Mohali Vs Chandigarh)
22	27.10.26	Tuesday	Punjabi Week
23	31.10.26	Saturday	Dr. Paulos Gregorios Inter School Debate Competition
24	4.11.26	Wednesday	Eco-Friendly Rally Inter House Rangoli Competition
25	27.11.26	Friday	Annual Art Competition
26	02.12.26	Wednesday	National Pollution Control Day Awareness Session
27	05.12.26	Saturday	Annual Health Check Up

			(Tentative)
28	23.01.27	Saturday	Inter House Patriotic Group Song Competition
29	29.01.27	Friday	Inter House Hindi Grammar Quiz
30	05.02.27	Friday	Inter School Basketball Match – Girls (Mohali Vs Chandigarh)

SPORTS AND GAMES COMPETITION

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SESSION 2026-27**CLASS III-V**

S.No	DATE	DAY	ACTIVITIES
1	18.05.26	Monday	Inter House Carrom Competition
2	06.07.26	Monday	Inter House Chess Competition
3	01.09.26	Tuesday	Inter House Football Competition
4	17.10.26	Saturday	Inter House Cricket Match
5	27.11.26 and 28.11.26	Friday And Saturday	Sports Day

SPORTS AND GAMES COMPETITION**SESSION 2026-27****CLASS VI-X**

S.No	DATE	DAY	ACTIVITIES
1	18.05.26	Monday	Inter House Carrom Competition
2	06.07.26	Monday	Inter House Chess Competition
3	21.08.26	Friday	Inter House Badminton Match
4	17.10.26	Saturday	Inter House Cricket Match
5	24.10.26	Saturday	Inter School Football Match – Boys (Mohali Vs Chandigarh)
6	27.11.26 and 28.11.26	Friday And Saturday	Sports Day
7	05.02.27	Friday	Inter School Basketball Match – Girls (Mohali Vs Chandigarh)

SESSION 2026-27

S.No	DATE	DAY	SPECIAL ASSEMBLY
1	22.04.26	Wednesday	World Earth Day
2	23.04.26	Thursday	English Language Day Colours Day (Nur-UKG)
3	08.05.26	Friday	Mother's Day
4	04.07.26	Saturday	Van Mahotsav
5	29.08.26	Saturday	National Sports Day
6	08.09.26	Tuesday	St. Mary's Day
7	09.09.26	Wednesday	Hindi Week
8	30.09.26	Wednesday	World Translation Day
9	01.10.26	Thursday	Gandhi Jayanti
10	16.10.26	Friday	World Food Day
11	27.10.26	Tuesday	Punjabi Week
12	15.11.26	Friday	World Science Day
13	23.11.26	Monday	Guru Nanak Dev Ji Birthday
14	22.12.26	Tuesday	National Mathematics Day

CLUB LIST

FOR SESSION 2026-27

S.No	CLUB
1	The Home Lab- Home Science
2	The Kinetic Crew- Physical Training
3	The Mathemagicians
4	The Technos- Information Technology
5	The Socioenthusiats – Community Service and Welfare
6	Nritya- The Groove House
7	The Artepreneurs – Handicrafts
8	Linguasphere – Language , Debate and Dramatics
9	Lyric Lounge – Western Vocal and Indian Vocal
10	Ted Talk – The Art of Powerful Talking

SESSION 2026-27

S.No	DATE	DAY	CELEBRATIONS
1	30.04.26	Thursday	Labour's Day
2	02.05.26	Saturday	Investiture Ceremony
3	25.07.26	Saturday	Parents Day Celebration (Nur- UKG)
4	14.08.26	Friday	Independence Day
6	03.09.36	Thursday	Janmashtami
7	05.09.26	Saturday	Teachers Day
8	17.10.26	Saturday	Grandparents Day Celebration (Nur- UKG)
9	04.11.26	Wednesday	Diwali Celebration
10	13.11.26	Friday	Children's Day
11	19.12.26	Saturday	Winter Carnival
12	23.12.26	Wednesday	Christmas
13	25.01.27	Monday	Republic Day
14	30.01.27	Saturday	Farewell (class X)
15	27.02.27	Saturday	Graduation Ceremony (UKG)

HOLIDAYS LIST

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SESSION 2026-27

S.No	DATE	DAY	HOLIDAYS
1	03.04.26	Friday	Good Friday
2	08.04.26	Wednesday	Birthday Of Sri Guru Nabha Das Ji
3	14.04.26	Tuesday	Vaisakhi/ B.R Ambedkar Jayanti
4	1.05.26	Friday	Labour Day/ Buddha Purnima
5	27.05.26	Wednesday	Id-Ul -Zuha
6	31.07.26	Friday	Martyrdom Day of Shaheed Udham Singh
7	28.08.26	Friday	Raksha Bandhan
8	04.09.26	Friday	Janmashtami
9	02.10.26	Friday	Gandhi Jayanti
10	20.10.26	Tuesday	Dusshera
11	26.10.26	Monday	Maharishi Valmiki Jayanti
12	29.10.26	Thursday	Karva Chauth
13	06.11.26 To 11.11.26	Friday To Wednesday	Diwali Break
14	16.11.26	Monday	Kartar Singh Sarabha Day
15	24.11.26	Tuesday	Guru Nanak Dev Ji Birthday
16	14.12.26	Monday	Martyrdom Day of Guru Teg Bahadur Ji
17	24.12.26 To 26.12.26	Thursday To Saturday	Christmas Holidays
18	28.12.26	Monday	Shaheedi Sabha , Shri Fatehgarh Sahib

STUDENTS' WORKSHOP /EXHORTATION TALK

S.No	TOPIC
1	Good Touch /Bad Touch
2	Mental Health
3	Communication Skills
4	Behaviour Management
5	Gender Sensitivity
6	Healthy Competitions
7	Discipline Reset
8	Navigating Peer Pressure
9	Quick Learning Techniques
10	Empowering Against Bullying
11	Breaking Addictions
12	Navigating Anger
13	Cyber Ethics and Security
14	Celebrating Exams
15	Career Counselling
16	CUET Workshop
17	Critical Thinking Workshop
18	Digital Literacy Workshop
19	Entrepreneurship Workshop

TEACHERS WORKSHOP

DATE	TOPIC
1.04.26 (Tentative)	Teachers Orientation Programme
29.05.26 (Tentative)	CBP Workshop
19.09.26 (Tentative)	CBP Workshop
18.07.26 (Tentative)	STEM Workshop
20.03.27 (Tentative)	Mental Health Awareness

PTM

18.04.26	PTM-I (INTERACTION)
01.08.26	PTM-II (PT-I RESULT)
03.10.26	PTM-III (MID-TERM RESULT)
06.02.27	PTM-IV (PT-II RESULT)

India is my country.

All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give respect to my parents, teachers and all elders and treat everyone with courtesy. To my country & my people, I pledge my devotion. In their well-being and prosperity alone lies my happiness.

Jai Hind

भारतीय राष्ट्रीय प्रतिज्ञा

भारत हमारा देश है। हम सब भारतवासी भाई-बहन हैं। हमें अपना देश प्राणों से भी प्यारा है। इसकी समृद्ध एवम् विविध संस्कृति पर हमें गर्व है। हम सदा इसके सुयोग्य अधिकारी बनने का प्रयत्न करते रहेंगे। हम अपने माता-पिता, शिक्षकों एवं गुरुजनों का सदा सम्मान करेंगे और प्रत्येक के साथ विनीत रहेंगे। हम अपने देश और देशवासियों के प्रति सत्यनिष्ठ रहने की प्रतिज्ञा करते हैं। इनके कल्याण एवम् समृद्धि में ही हमारा सुख निहित है।

जय हिन्द

-.: भारत माता की जय :-

गायत्री मंत्र

ॐ भूर्भुवः स्वः

तत्सवितुर्वरेण्यं भर्गो

देवस्य धीमहि

धियो यो नः प्रचोदयात् ॥

ॐ भूर्भुवः स्वः

तत्सवितुर्वरेण्यं भर्गो

देवस्य धीमहि

धियो यो नः प्रचोदयात् ॥

वन्देमातरम्

सुजलां सुफलां मलयज शीतलाम्
शस्यशामलां मातरम्।
शुभ्रज्योत्स्नापुलकितयामिनीं
फुल्लकुसुमितद्रुमदलशोभिनीं
सुहासिनीं सुमधुर भाषिणीं
सुखदां वरदां मातरम् ॥१॥
वन्दे मातरम् ।

कोटि-कोटि-कण्ठ-कल-कल-निनाद-कराले
कोटि-कोटि-भुजैधृत-खरकरवाले,
अबला केन मा एत बले।
बहुबलधारिणीं नमामि तारिणीं
रिपुदलवारिणीं मातरम् ॥२॥
वन्दे मातरम् ।

तुमि विद्या, तुमि धर्म तुमि हृदि,
तुमि मर्म त्वं हि प्राणाः
शरीरे बाहुते तुमि मा शक्ति,
हृदये तुमि मा भक्ति
तोमारई प्रतिमा गडि मन्दिरे-मन्दिरे मातरम् ॥३॥

वन्दे मातरम् ।

त्वं हि दुर्गा दशप्रहरणधारिणी
कमला कमलदलविहारिणी वाणी विद्यादायिनी,
नमामि त्वाम् नमामि कमलां
अमलां अतुलां सुजलां सुफलां मातरम् ॥४॥
वन्दे मातरम् ।

श्यामलां सरलां सुस्मितां
भूषितां धरणीं भरणीं मातरम् ॥५॥
वन्दे मातरम् ॥

~बंकिमचंद्र चट्टोपाध्याय

सारे जहाँ से अच्छा

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सारे जहाँ से अच्छा, हिन्दोस्तां हमारा
हम बुलबुले हैं इसकी, वो गुलसितां हमारा
पर्वत वो सबसे ऊँचा, हमसाया आसमाँ का
वो संतरी हमारा, वो पासवां हमारा, सारे.....
गोदी में खेलती हैं, जिसकी हज़ारों नदियाँ
गुलशन है जिसके दम से, रश्क-ए-जिनां हमारा सारे....

मज़हब नहीं सिखाता, आपस में बैर रखना
हिंदी हैं हम वतन हैं, हिन्दोस्तां हमारा,
सारे जहाँ से अच्छा, हिन्दोस्तां हमारा
हम बुलबुले हैं इसकी, वो गुलसितां हमारा

जन गण मन अधिनायक जय हे,

भारत भाग्य विधाता ।

पंजाब सिन्ध गुजरात मराठा,

द्राविड उत्कल बंग ।

विंध्य हिमाचल यमुना गंगा,

उच्छल जलधि तरंग ।

तव शुभ नामे जागे,

तव शुभ आशिष मांगे,

गाहे तव जय गाथा ।

जन गण मंगलदायक जय हे,

भारत भाग्य विधाता ।

जय हे! जय हे! जय हे!

जय, जय, जय, जय हे!

NINE RULES FOR GETTING EFFECTIVE RESULTS FROM PRAYERS.

1. Set aside a few minutes every day. Do not say anything. Simply practise thinking about God. This will make your mind spiritually receptive.
2. Then pray moderately aloud, using simple, natural words. Tell God anything that is on your mind. Do not think you must use stereotyped pious phrases. Talk to God in your own language. He understands it.
3. Pray as you go about the chores of the day, on the bus or at your desk. Close your eyes to shut out the world and concentrate on God's presence. The more you do this every day, the nearer you will feel God's presence
4. Do not always ask when you pray, but instead affirm that God's blessings are being given, and spend most of your prayers giving thanks.
5. Pray with the belief that sincere prayers can reach out and surround your loved ones with God's love and protection.
6. Never use a negative thought in your prayer. Only positive thoughts get results.
7. Always express willingness to accept God's will. Ask for what you want, but be willing to take what God gives you. It may be better than what you ask for.
8. Practice the attitude of putting everything in God's hands. Ask for the ability to do your best and to leave the results confidently to God.
9. Have faith that whatever happens, happens for the best. 'His' plans are flawless. Just make sure you replenish what you draw from Mother Nature and all will be fine

Our Father Who Art in Heaven,

Hallowed Be Thy Name.

Thy Kingdom Come,

Thy Will Be Done On Earth, As It Is In Heaven.

Give Us This Day Our Daily Bread,

And Forgive Us Our Sins, As We Forgive

Those Who Sin Against Us.

Lead Us Not Into Temptation,

But Deliver Us From The Evil One.

For Thine Is the Kingdom,

The Power and the Glory, Forever And Ever. - Amen.

THE SCHOOL PRAYER"

(Morning Prayer)

Father we thank thee for the night,
And for the pleasant morning light,
For Rest and food and loving care,
And all that makes the world so fair,
Help us to do the things we should,
To be to others kind and good,
In all we do in work or play,
To grow more loving every day.

"SCHOOL ANTHEM"

St. Mary's school,
Our guiding light May we follow thy
wisdom & life
Let the Marians be bright stars like
upholding the virtues' of thy life.
We at St Mary's work with determination
To make our efforts reach culmination
Hard work is just equal to prayer
For which we all get together here.
Our founders, our teachers we honour &
cheer
Their pains for our welfare have no peer.
Our red & blue banner an applaud it deserve
our glorious Motto
"By Love We Serve".

PRAYER BEFORE CLASS

62

Eternal God, creator of all, we adore you,
we love you, Bless our studies, enlighten
our minds, Strengthen our memories,
Help us to follow your will towards what
is right, Grant us to seek truth always and
make us truly wise.

PRAYER AFTER CLASS

I thank you, Almighty God for helping me
to learn my lessons and for keeping me safe
this day. Forgive my faults and help me to
practice what I learned here and remain
always good. - Amen.

PRAYER BEFORE LUNCH BREAK

O God! Bless this food may you provide the
same to the needy and poor.
Thank you Lord - Amen.

PRAYER BEFORE THE SCHOOL GETS OVER:

O God! We thank you for this wonderful
day you have given us. Bless our school,
parents, teachers, brothers and sisters and
all the people who are sick, needy and poor.
Protect us from all dangers, let there be love
and peace in our family, society and also in
our country.
Thank you Lord -Amen

PRAYER AT DISPERSAL

O God! Infinite wisdom We thank you, for all your Wonderful blessings, We offer you our work and endeavour Forgive us our shortcomings Give us courage to follow The path of truth And be with us O Lord On our way home.

PRAYER BEFORE RECESS

63

Thank you God, for the food which we are going to receive from thy bounty Bless our food Nurture and nourish us to be Healthy and strong - **Amen**

PRAYER BEFORE EXAMINATION

Oh! Lord! We beseech your grace and mercy for our examination. Bless us with the knowledge and wisdom to attend our exams responsibly and meaningfully. Guide us that we might finish the exams in time and are able to revise what we have written. And may this entire experience be another stepping stone towards the shaping of our life according to your will. - **Amen**

LATE TO SCHOOL

The marked dates signify instances when the child arrived late to school.
Disciplinary measures will be enforced for students who habitually arrive late.

APRIL	MAY	JULY	AUGUST	SEP	OCT	NOV	DEC	JAN	FEB	MAR
1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9	9
10	10	10	10	10	10	10	10	10	10	10
11	11	11	11	11	11	11	11	11	11	11
12	12	12	12	12	12	12	12	12	12	12
13	13	13	13	13	13	13	13	13	13	13
14	14	14	14	14	14	14	14	14	14	14
15	15	15	15	15	15	15	15	15	15	15
16	16	16	16	16	16	16	16	16	16	16
17	17	17	17	17	17	17	17	17	17	17
18	18	18	18	18	18	18	18	18	18	18
19	19	19	19	19	19	19	19	19	19	19
20	20	20	20	20	20	20	20	20	20	20
21	21	21	21	21	21	21	21	21	21	21
22	22	22	22	22	22	22	22	22	22	22
23	23	23	23	23	23	23	23	23	23	23
24	24	24	24	24	24	24	24	24	24	24
25	25	25	25	25	25	25	25	25	25	25
26	26	26	26	26	26	26	26	26	26	26
27	27	27	27	27	27	27	27	27	27	27
28	28	28	28	28	28	28	28	28	28	28
29	29	29	29	29	29	29	29	29		29
30	30	30	30	30	30	30	30	30		30
	31	31	31		31		31	31		31

WITHOUT PROPER UNIFORM

65

The marked dates indicate days when the child was not in the prescribed uniform.

Disciplinary measures will be taken against students who repeatedly fail.

APRIL	MAY	JULY	AUGUST	SEP	OCT	NOV	DEC	JAN	FEB	MAR
1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9	9
10	10	10	10	10	10	10	10	10	10	10
11	11	11	11	11	11	11	11	11	11	11
12	12	12	12	12	12	12	12	12	12	12
13	13	13	13	13	13	13	13	13	13	13
14	14	14	14	14	14	14	14	14	14	14
15	15	15	15	15	15	15	15	15	15	15
16	16	16	16	16	16	16	16	16	16	16
17	17	17	17	17	17	17	17	17	17	17
18	18	18	18	18	18	18	18	18	18	18
19	19	19	19	19	19	19	19	19	19	19
20	20	20	20	20	20	20	20	20	20	20
21	21	21	21	21	21	21	21	21	21	21
22	22	22	22	22	22	22	22	22	22	22
23	23	23	23	23	23	23	23	23	23	23
24	24	24	24	24	24	24	24	24	24	24
25	25	25	25	25	25	25	25	25	25	25
26	26	26	26	26	26	26	26	26	26	26
27	27	27	27	27	27	27	27	27	27	27
28	28	28	28	28	28	28	28	28	28	28
29	29	29	29	29	29	29	29	29		29
30	30	30	30	30	30	30	30	30		30
	31	31	31		31		31	31		31

TIME TABLE

Days	1st Period	2nd Period	3rd Period	4th Period		5th Period	6th Period	7th Period	8th Period
					B R E A K				
Mon									
Tue									
Wed									
Thu									
Fri									
Sat									
<i>To be filled with a pencil</i>									

